







Clover Park Technical College 4500 Steilacoom Blvd SW Lakewood, WA 98499 Tel: 253.589.5800 | Fax: 253.589.5852 www.cptc.edu

# **Explanatory Notes**

### **History:**

Clover Park Technical College was founded in 1942 as part of the Clover Park School District. In 1991, Clover Park Vocational Technical Institute became Clover Park Technical College, and as part of the Washington State Community and Technical College System, began to offer degree and certificate programs.

#### Accreditation:

Clover Park Technical College is accredited by the Northwest Commission on Colleges and Universities at the associates degree level and the baccalaureate degree level.

Several of Clover Park Technical College's programs enjoy accreditation or certification by state or national organizations.

http://www.cptc.edu/accred.

## **Academic Calendar:**

Clover Park Technical College operates on the quarter system. Fall, winter, and spring quarters are approximately eleven weeks in length. There is also a summer quarter.

### **Credit System:**

The quarter credit hour represents one class hour per week for the entire quarter. Laboratory and other courses may vary from this pattern.

## **Grading System:**

Α	4.0	Excellent Performance
A-	3.7	
B+	3.3	
В	3.0	Above-Average Performance
B-	2.7	
C+	2.3	
С	2.0	Average Performance
C-	1.7	
D+	1.3	
D	1.0	Minimum Performance
D-	0.7	Discontinued Use July 1, 2012
F	0.0	Unsatisfactory Performance
*		Course Not Graded
+1		In-Progress (prior to 1999)
I		Incomplete
N		Audit
Р		Pass
+R		Repeated Course
V		<b>Unofficial Withdrawal</b>
W		Official Withdrawal

### **Course Numbering:**

Courses below 100 are considered to be pre-college level and do not apply toward graduation for degrees.

100-299	Lower division college level		
300-499	Upper division college level		
Courses with an "&" are common among Washington			
State community & technical colleges.			

#### **Clock Hours:**

Prior to June 2008, Clover Park Technical College operated as a clock hour institution. Depending on the lecture/lab ratio, 20 clock hours = 1 quarter credit. Credit hour values prior to June 2008 are informational only.

## **Authenticity:**

This is an official transcript only if it bears the seal of Clover Park Technical College and the signature of the Registrar.

# **Confidentiality of Student Record:**

This transcript has been forwarded to you at the request of the student with the understanding that it will not be released to other parties. The Family Education Rights and Privacy Act of 1974 prohibits the release of this information without the student's written consent.