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PAGE 1 OF 1

1/brian.a.haga/ISSUED AS OFFICIAL -- ANNOTATE IF GIVEN TO STUDENT

WESLEY W. SWEITZER, GS-12, USAF REGISTRAR, ENROLLMENT MANAGEMENT

FICE: 012308

WESLEY W. SWEITZER, GS-12, DAF REGISTRAR, ENROLLMENT MANAGEMENT 02-May-2023 DATE OF ISSUE



# DEPARTMENT OF THE AIR FORCE AIR EDUCATION AND TRAINING COMMAND



28 September 22

# MEMORANDUM FOR RECORD

FROM: COMMUNITY COLLEGE OF THE AIR FORCE

SUBJECT: Student Record Update Freeze

- 1. Air University is transitioning to a new student record system, necessitating a pause on updating Community College of the Air Force student records beginning 28 September 2022 through a date to be determined. As a result, the attached student transcript does not include any courses completed after 28 September.
- 2. The Community College of the Air Force encourages institutions to provide the maximum flexibility possible in their admissions and enrollment policies to enable Airmen and Veterans to continue their educational pursuits.
- 3. If you have any questions or concerns, please contact the Community College of the Air Force at 334-649-5000 or email at registrar.ccaf@us.af.mil.

WESLEY W. SWEITZER, GS-12, DAF

Registrar

### **Transcript Legend**

Air University – Community College of the Air Force Office of the Registrar 100 South Turner Blvd. Maxwell AFB-Gunter Annex, AL 36114 registrar.ccaf@us.af.mil

#### **General Information**

Regular Air Force, Air National Guard, and Air Force Reserve enlisted personnel may earn the associate in applied science degree. Sixty-four semester hours are required for graduation. Degree requirements are satisfied by a combination of CCAF credit, course credit accepted in transfer from civilian colleges/universities, and/or credit earned through college level examination programs. The general education requirement is satisfied with civilian/examination credit.

## Accreditation

Air University is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools (1866 Southern Lane, Decatur, Georgia 20033-4097) to award associate and master's degrees. Air University achieved regional accreditation in June 2004, effective at the beginning of the 2004 calendar year. *Community College of the Air Force* (*CCAF*) is now a part of Air University. The Community College of the Air Force was separately accredited by SACS/COC from 1980-2004.

#### **Financial Aid**

CCAF is a federally chartered institution, has no tuition costs, and does not administer student financial aid.

## **Transcript**

Transcripts are prepared in accordance with policy and guidelines set forth by the American Association of Collegiate Registrars and Admissions Officers.

This transcript has been forwarded at the request of the student with the understanding that it will not be released or transferred to any other person, agency or party. You are obligated to comply with the Family Educational Rights and Privacy Act of 1974 which prohibits release of information without the student's written consent.

# **Transfer Credit Accepted**

The college may accept "in transfer" civilian course work completed with a grade of "C" or better. For coursework accepted in transfer, only the name of the school appears on the transcript.

#### **Unit of Credit**

The unit of credit is the semester hour.

#### **P-Credit**

Proficiency credit is awarded to Air Force enlisted personnel who have completed tri-service or Department of Defense initial skills career education/technical training courses and demonstrate apprentice level competency. Students demonstrate learning objective knowledge and skill competency through a minimum of 15 months of supervised performance. Awarded proficiency credit is CCAF degree-applicable credit.

# **Course Grade**

An "S" grade, which equates to a "C" grade or better, is earned for successfully completed courses.

### **GPA**

A GPA is not computed.