MICHAEL REXROTH

LICENSING SERVICE REPRESENTATIVE 4

Self-Initiated Quality Work

About Me

I am a lover of technology and seeing it used to better people's lives. I plan on working for the State until my eventual retirement as I find the work we do serving the public truly fulfilling. I believe in working hard and being passionate about what you do.

Education

Evergreen State College - Bachelors

Studied various aspects of Computer Science and supportive subjects such as statistics. With a major focus on programming regardless of language.

2017

Pierce College - Associates

I completed my general Associates while attending High School. I then returned for additional studies in Digitial Design.

2008

Experience

Department of Licensing

Started as support for the 180 vehicle offices. Mastered vehicle domain and promoted within a year. Now work as training, policy and communications specialist who creates training, writes policies, manages communications and vehicle office website.

2017 - Present

Retail

Mastered many positions working for Target and Best Buy including tech support and customer service.

2009 - 2017

Contact

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Accomplishments

Aligned Vehicle Office Website & other resources with WCAG 2.1 AA Standards

Designed and manage two websites using Knowledge Owl, HTML, and CSS Styles

Trained Auditors on the use of DRIVES Reports

Request, write, and verify accuracy of DRIVES SQRs

Write and send statewide Communications

Write clear Policies, Procedures, & Tasks using the Peabody method in two different projects

Create smart forms (PDF, Word, Excel) for those with any level of computer literacy

Certifications

Peabody PPT Writing Style
- Larry Peabody

Lean Yellow Belt
- WA State

C# Fundamentals
- Sololearn

Java Fundamentals
- Sololearn

SQT Fundamentals
- Sololearn