

# Parchment Transcript Report

Prepared for: The Evergreen State College - Graduate Admissions on 01/25/2023

DID#: TWZSTKDR

Parchment Student ID: 31878633

Student SSN: 6958

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*Kelly Brooks*



Kelly Brooks, Registrar

Student Name: <b>Patricia Spears</b>	<b>Capella University</b>
Student ID: <b>2467711</b>	PO BOX 211563
Date of Birth: <b>XXXX-03-10</b>	Dallas, TX 75211
Student Address: <b>28120 8th Ave S Des Moines, WA 98198</b>	Tel: 8882273552 Fax: 6129775060

Transfer Quarter Credits						Crs ID	Course Title	Competency	CrAtt	CrE	Grade/Performance	
Total Undergraduate Career Credits Awarded in Transfer:						84.000						<b>Spring Quarter 2021</b> BUS-FPX 3012 Fundamentals of Leadership <i>Communicate professionally and effectively</i> <i>Analyze leadership traits and styles</i> <i>Apply accepted leadership practices and behaviors</i>  <b>Summer Quarter 2021</b> <b>Program:</b> BS in Business FP <b>Plan:</b> Specialization in Management and Leadership BUS-FPX 3022 Fundamentals of Supply Chain Management Repeated: Repeat - Excluded from Program  <b>Fall Quarter 2021</b> <b>Program:</b> BS in Business FP <b>Plan:</b> Specialization in Management and Leadership BUS-FPX 3011 Fundamentals of Management <i>Communicate effectively and professionally</i> <i>Analyze characteristics and behaviors of effective managers</i> <i>Apply managerial principles to planning, organization, control, leadership, and communication</i>  BUS-FPX 3022 Fundamentals of Supply Chain Management <i>Assess how to improve supply chain efficiencies</i> <i>Analyze supply chain systems to meet customer demands</i> <i>Examine how a supply chain supports an organizational strategy</i> <i>Communicate in a professional manner that is consistent with the expectations for supply chain managers and participants</i>  Repeated: Repeat - Included in Program  BUS-FPX 3061 Fundamentals of Accounting <i>Apply accounting cycle strategies to manage business financial events</i> <i>Prepare financial statements from accounting system data</i> <i>Convey purpose, in an appropriate tone and style, incorporating supporting evidence and adhering to organizational, professional, and scholarly writing standards</i> <i>Define accounting terminology and its application to accounting principles</i>  <b>Winter Quarter 2022</b> <b>Program:</b> BS in Business FP <b>Plan:</b> Specialization in Management and Leadership BUS-FPX 3021 Fundamentals of Business Law <i>Articulate the importance, context, purpose, and relevance of law in a business environment</i> <i>Evaluate legal options to create a business entity</i> <i>Develop information literacy skills as applied to business law</i> <i>Evaluate key judicial concepts that influence the decisions related to business</i> <i>Convey purpose, in an appropriate tone and style, incorporating supporting evidence and adhering to organizational, professional, and scholarly writing standards</i>  BUS-FPX 3030 Fundamentals of Marketing and Sales
Transfer Credit from Bellevue College Eligible Toward Applied Toward BS in Business FP						<u>Eligible</u>						
Course Trans GPA: 0.000 Credits:						24.000						
Transfer Credit from Seattle Central College Eligible Toward Applied Toward BS in Business FP						<u>Eligible</u>						
Course Trans GPA: 0.000 Credits:						86.000						
Transfer Credit from Western Governors University Eligible Toward Applied Toward BS in Business FP						<u>Eligible</u>						
Course Trans GPA: 0.000 Credits:						6.000						
Transfer Credit from Seattle University Eligible Toward Applied Toward BS in Business FP						<u>Eligible</u>						
Course Trans GPA: 0.000 Credits:						40.000						
Transfer Credit from American InterContinental University Online Eligible Toward Applied Toward BS in Business FP						<u>Eligible</u>						
Course Trans GPA: 0.000 Credits:						30.000						
Crs ID	Course Title	Competency	CrAtt	CrE	Grade/Performance							
Beginning of Undergraduate Record												
Winter Quarter 2021												
Program:		BS in Business FP										
Plan:		Specialization in Management and Leadership										
BUS-FP 3007	Developing a Business Perspective											
	Communicate in a manner that is scholarly, professional, and consistent with expectations for the field of business										Distinguished	
	Examine ethical principles associated with the field of business										Proficient	
	Explain the skills and characteristics of an effective team										Distinguished	
	Explain the underlying principles of successful businesses										Distinguished	
	Solve business problems using critical thinking and effective decision making										Distinguished	
BUS-FP 3050	Fundamentals of Organizational Communication											
	Analyze business communication situations										Distinguished	
	Analyze the interrelationships of communication within organizational systems										Distinguished	
	Communicate effectively and professionally										Distinguished	
	Apply fundamental principles of organizational communication										Distinguished	
	Analyze the application of ethical principles in organizational communication										Distinguished	
Spring Quarter 2021												
Program:		BS in Business FP										
Plan:		Specialization in Management and Leadership										

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Crs ID	Course Title	Competency	CrAtt	CrE	Grade/Performance	Crs ID	Course Title	Competency	CrAtt	CrE	Grade/Performance
Winter Quarter 2022						Summer Quarter 2022					
BUS-FPX 3040	Fundamentals of Human Resource Management	Apply human resource strategies to business needs			Distinguished	BUS-FPX 4013	Organizational Structure, Learning, and Performance	Create a model for organizational structure of a high performance organization			Distinguished
		Analyze the strategic value of human resource management within a competitive global business environment			Proficient			Analyze historical perspectives of the study of organizational structure and design and its applications in today's world			Distinguished
		Communicate effectively in a scholarly and professional manner			Distinguished			Analyze the impact of learning and performance in organizational structures			Distinguished
		Analyze core functions of human resource management			Proficient						
Spring Quarter 2022						Fall Quarter 2022					
	Program:	BS in Business FP					Program:	BS in Business FP			
	Plan:	Specialization in Management and Leadership					Plan:	Specialization in Management and Leadership			
BUS-FPX 3062	Fundamentals of Finance	Apply financial computations and processes			Basic	BUS-FPX 4014	Operations Management for Competitive Advantage	Assess the role of operations management within organizations			Distinguished
		Communicate effectively and professionally			Distinguished			Apply the tools and technology used in Operations Management			Distinguished
		Analyze financial environments and concepts			Distinguished						
BUS-FPX 4011	Virtual Team Collaboration	Evaluate organizational practices			Distinguished	BUS-FPX 4015	Strategic Planning and Implementation	Analyze issues associated with stakeholders in the strategic planning process			Distinguished
		Apply the principles and practices of effective virtual team collaboration			Proficient			Apply a sequential process for developing and implementing strategies, goals, objectives, and tactics as part of the strategic plan implementation			Distinguished
		Participate in a virtual team			Distinguished			Evaluate key elements of the strategic planning process			Distinguished
		Assess types of information and communication technologies			Proficient						
BUS-FPX 4012	Leadership in Organizations	Reflect on personal leadership skills			Distinguished	Winter Quarter 2023					
		Create an effective theory of leadership			Distinguished		Program:	BS in Business FP			
		Analyze the art and science of leadership			Distinguished		Plan:	Specialization in Management and Leadership			
BUS-FPX 4801	Ethics and Enterprise	Evaluate organizational policy within the framework of ethical standards			Proficient	BUS-FPX 4802	Change Management	Analyze key change management principles			
		Convey purpose, in an appropriate tone and style, incorporating supporting evidence and adhering to organizational, professional, and scholarly writing standards			Proficient			Assess change management principles and their use cases for achieving desired results			
		Evaluate the parameters for ethical decision making in 21st century multi-cultural business environments			Distinguished			Apply change management interventions			
		Assess the impact of corporate social responsibility policy			Distinguished			Evaluate the efficacy of change management interventions			
								Convey purpose, in an appropriate tone and style, incorporating supporting evidence and adhering to organizational, professional, and scholarly writing			
Summer Quarter 2022						PP Att PPE					
	Program:	BS in Business FP				Total Program Points (PP)				81.0	43.5
	Plan:	Specialization in Management and Leadership				End of Transcript					
BUS-FPX 3030	Fundamentals of Marketing and Sales	Examine the basic marketing models for a business or organization			Basic						
		Apply effective marketing planning and implementation			Distinguished						
		Develop a sales plan			Distinguished						
		Examine the relationship of basic marketing strategies to business success			Distinguished						
		Relate the importance of an integrated marketing program to the economic impact of a business			Distinguished						
		Evaluate management implications of marketing and sales plans			Distinguished						

Capella University
225 South Sixth Street, Ninth Floor
Minneapolis, MN 55402
1.888.CAPELLA (227.3552)
www.capella.edu FICE = 032673

Name Change
This institution was formerly known as The Graduate School of America. On June 1, 1999, the name of the institution was changed to Capella University.

Accreditation
Capella University is accredited by the Higher Learning Commission (hlcommission.org)

Academic Calendar and Credits
Capella University operates on a quarterly academic calendar, with four 10-week quarters per calendar year. The Carnegie standard of 30 hours per credit is used to determine the number of quarter credits assigned to each course. Thus, a 4-credit course is approximately 120 hours of didactic instruction, reading, writing, projects and associated preparation. Prior to November 12, 2001, all courses taken at Capella were listed under the quarter in which the course ended. Effective November 12, 2001, all courses taken at Capella are listed under the quarter in which the course began.

FlexPath
This direct assessment delivery model assesses performance to established competencies. A competency is the knowledge, skills, abilities, and professional attributes required to successfully perform a task in a given context. At Capella University, courses are designed based on the competencies necessary to demonstrate a program's learning outcomes. No credits, grades or quality points are assigned in FlexPath programs. Learners enrolled in FlexPath programs receive competency evaluations in lieu of traditional letter grades. Degree progress is measured through a program points system and minimum level of performance achievement.

FlexPath Performance Scale
Distinguished Earned for course work that demonstrates mastery of the published competencies at a level exceeding course expectations as defined in the course syllabus or course learning plan.
Proficient Earned for course work that demonstrates mastery of the published competencies at a level meeting course expectations as defined in the course syllabus or course learning plan.
Basic Earned for course work that demonstrates published competencies at a level of performance minimally meeting course expectations as defined in the course syllabus or course learning plan.
Non-performance Earned for course work that demonstrates published competencies at a level which does not meet course expectations as described in the course syllabus or course learning plan.

Grading System
Letter grades are provided for GuidedPath courses taken at Capella University. Capella University uses a four-point grading system. As of January 28, 2008, grade point average is reported separately for graduate and undergraduate Capella course work. Prior to January 28, 2008, one cumulative grade point average was reported for Capella course work.

Table with 2 columns: Grades, Quality Points. Rows include A (High involvement), B (Active and knowledgeable participation), C (Adequate and competent participation), D (Undergraduate only), F (Limited, minimal or no participation), and a note about course requirements.

Grades Not Affecting Grade Point Average
CC (Credential Credit) Assigned to credit awarded based on documentation of successful attainment of a specific credential.
HD (Disaster Hold) Assigned to courses for learners who must discontinue a course due to a nationally recognized disaster.
HM (Military Hold) Assigned to courses during which learners have been called to active duty; serves as a placeholder until they return to the course.
I (Incomplete) Indicates that the course requirements have not yet been fulfilled.
IP (In Progress) Assigned to comprehensive examination or dissertation courses for which learners require additional quarters to complete the components of the course. Also assigned to some internship and practicum courses.
IS (Incomplete) Indicates that the course requirements have not yet been fulfilled for a satisfactory/not satisfactory course.
MW (Military Withdrawal) Assigned to courses from which the learner has been withdrawn due to active duty. Prior to June 2009, these are reflected as grades of W.
NC (No Credit) Assigned to courses prior to April 1, 2003.
NG (No Grade) Assigned to comprehensive examination or dissertation courses for all course registrations subsequent to the initial registration, or to course registrations for which the registrar has determined that due to university curricular changes "NG" is the appropriate final grade. Also assigned to some internship and practicum courses.
NP (Non-participation) Assigned to courses prior to April 1, 2003.
NR (No Record) Assigned to courses awaiting official grade from instructor.
NS (Not Satisfactory) Limited, minimal, or no course participation and/or materials did not meet expectations. Also used when an IS grade has been assigned and course requirements were not met by the end of the following quarter.
PC (Petition for Credit) Assigned to courses for which learners successfully petitioned for credit of previous educational or work experience.
R (Required) Assigned to doctoral dissertation courses at the successful conclusion of each quarter's course.
S (Satisfactory) Active and knowledgeable course participation, materials met expectations. Equivalent to a grade of B or better for graduate and equivalent to a grade of C or better for undergraduate courses.
VR (Verified Residency) Assigned to completed residency requirements.
W (Withdrawal) Assigned to a course dropped by the learner within the authorized time period.

Withdrawal and Incompletes
A learner may drop a course during the first twelve calendar days of the course without transcript notation. If a learner drops a course on or after the thirteenth calendar day of the course through the last day to withdraw from the course, a grade of W will be assigned. Learners who discontinue a course after the last day to withdraw will be assigned a grade of F or NS, or a performance rating of Non-Performance for direct assessment programs. If a learner receives an incomplete and the final papers/projects are not completed prior to the end of the following quarter, the learner must be assigned a grade of F or NS.

Latin Honors
GuidedPath learners at the undergraduate and graduate levels (Master's and specialist only after January 2020), are eligible to graduate with honors upon meeting various criteria including earning the following grade point averages:
Undergraduate Level
Graduation with Honor (Cum Laude): 3.500 – 3.749
Graduation with High Honor (Magna Cum Laude): 3.750 – 3.849
Graduation with Highest Honor (Summa Cum Laude): 3.850 or above
Graduate Level
Graduation with Distinction: 3.850 or above

FlexPath learners are not eligible to graduate with honors.

Transfer
Previous college-level work submitted by applicants will be evaluated for transfer credit. Undergraduate programs require grades of C- or better for transfer. Graduate programs require grades of B- or better for transfer. Course work should be from regionally accredited institutions; however, Capella may consider transfer credit from international institutions and some non-regionally accredited institutions based on alternate accreditations. As of January 28, 2008, transfer credits reflect only those applied to a learner's current program.

Course Numbering System
Course levels determined by prefix:
9 Graduate course
8 Graduate course
7 Graduate course
6 Graduate course (Professional development courses prior to January 28, 2008)
5 Graduate course
4 Upper-division undergraduate course
3 Upper-division undergraduate course
2 Lower-division undergraduate course
1 Lower-division undergraduate course
FS Residency (course prefix)
Any course with the prefix "-FP" or "-FPX" was taken within a FlexPath program
Any course with the prefix "-H" was taken as part of the undergraduate honors pathway
Any course with the prefix "-R" includes a face-to-face component
Any course with the prefix "-V" includes a virtual residency component

Harold Abel School of Psychology course number system prior to January 28, 2008:
5500 - 5999 Graduate course
6000 - 6999 Non-credit residency and colloquium
7000 - 9999 Graduate course
PSY-R Psychology residency and colloquium (course prefix)
FS Residency (course prefix) prior to September 2003

Release of Information
The Family Educational Rights and Privacy Act of 1974 (FERPA), as amended, prohibits the release of this record or disclosure of its contents to any third party without the written consent of the learner.

Alteration or forgery of this document is a criminal offense.

Transcript key revised February 2021