



## CONTACT

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Olympia, WA 98513

## SKILLS

- Delivering success for programs
- Building relationships with networks including stakeholders, managers, investors, and funders.
- Strong leadership
- Strategic thinking
- Creative Problem Solving

## REFERENCE

### Dawn Twiddy

Business Readiness Specialist, WA-1  
(360) 490-1978  
dawn.twiddy@ofm.Wa.gov

### Shelby Parker

Deputy Chief, OPD  
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### Joshua Chaney

Program Specialist, City of Olympia  
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# CANDIS HANNAH

## Nonprofit Owner

As a passionate public servant, I derive immense satisfaction from assisting individuals who have faced challenges, just like myself. My unwavering drive to provide support makes me an ideal candidate for any position. With my strong leadership abilities and exceptional interpersonal communication skills, I am dedicated to dedicating my life to serving others. I firmly believe in the value of lifelong learning, which empowers me to navigate the complex field of human services with confidence. I understand that expertise is developed through continuous practice, acknowledging that even seasoned professionals were once beginners.

## WORK EXPERIENCE

### Program Manager II

Catholic Community Services | July 2019 - Dec 2023

- Data entry
- Negotiate with local and state officials for success with budgets, projects, and programs
- Create, train, and monitor safety procedures over multiple sites
- Oversee operations of multiple sites
- Pilot new programs within the organization with great success
- Coach staff on daily performance and conduct evaluations to address concerns constructively

### Administrative Assistant

Twiddy's Seafood | March 2018 - April 2020

- Maintain filing system for tax and company purposes
- Built relationships with clients to maintain sales goals and create new opportunities
- Prepared, formulated, and implemented plans to resolve operational problems
- Coordinated travel arrangements

## ACHIEVEMENTS

- CPR & AED
  - Set up both program staff to gain theirs
- Certified Crisis Intervention Specialist II
- Crisis Prevention Training
  - I currently work as an instructor during my free time
- Naloxone Training
- Management Skills Training Seminar
- Interpersonal Communication
- Leadership
- Supervision
- Motivational Interviewing
- Dean's List letters-10 X
- Drug and Alcohol Training
- Boundaries Training

## VOLUNTEER WORK

- BARE-OP, **Owner**
  - Founding, Management, Philanthropy, Community Outreach, Policy Development
    - 2023-current
- OW:COP, **CEO**
  - Contracts, RFP,
    - 2022-current
- CARE OLYMPIA, **Board Member**
  - Governance, Leadership, Decision-making, Financial Oversight, Program Building
    - 2021-2023
- Community Lifeline, **Board Member**
  - Fundraising, Board Development, Risk Management, Advocacy and Public Relations
    - 2020-2022

# CANDIS HANNAH

## Program Manager II

## WORK EXPERIENCE

### Childcare Provider

Bright Future | March 2018 - April 2020

- Created and implemented standard operating procedures for record handling
- Provided business support, training, and troubleshooting problems
- Applied positive behavior management techniques to enhance social interactions
- Created safety planning and procedures for emergencies

## RELEVANT EXPERIENCE

### Manager

Community Lifeline| 2018-2019

- Provided operational support to an overnight shelter; case management, food program, while collaborating with the board

### Advocate

Turning Pointe| 2017-2018

- Advocacy, collaboration, documenting, reporting, and crisis intervention skills within a domestic violence shelter

## EDUCATION BACKGROUND

### BA Human Services

Evergreen State College| 2022 - July 2024

- Human Services with majors in nonprofit leadership, supervision, business

### Reentry Certificate

Edmonds College| 2023 - Dec 2024

- Reentry, Grant Writing, Human Services

### AA equivalent credits

Olympic College| 2019 - 2021

- While studying at Olympic college, I had a 4.0 GPA with multiple Dean's list letters. I focused on human services, where I planned to create a nonprofit to help individuals reentry society.