

## **Sonja McGraw**

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<b>Objective</b>	To obtain a challenging and rewarding position that allows me to be part of meaningful change in systems and communities
<b>Experience</b>	<p><b>Tribal Policy Analyst</b></p> <p>Office of the Attorney General Bob Ferguson</p> <p>October 2023- Present</p> <p>Developing and facilitating the Tribal Advisory Committee to ensure we meet the directives in the proviso informing the work, group facilitation, meeting facilitation, networking, collaboration with team to develop policy priorities, policy verbiage, stakeholder engagement, research, project management to ensure we are on track to meet objectives, legislative reports</p> <p><b>Social Service Specialist VI/Adult Protective Services Supervisor</b></p> <p>State of Washington/Department of Social and Health Services</p> <p>December 2019-July 2022</p> <p>Thorough and comprehensive review of investigations, interviews and evidence collection; advocacy, coordination with community partners, crisis intervention, client and community education, leading a team of up to 13 investigators, responsible to increase individual and team engagement and morale, quarterly and yearly quality assurance reviews, remediation, staff coaching, responsible for implementation of agency goals and directives</p> <p><b>Social Service Specialist III/Adult Protective Services Investigator</b></p> <p>State of Washington/Department of Social and Health Services</p> <p>September 2018-December 2019</p> <p>Thorough and comprehensive investigations, interviews, evidence collection and evaluation, advocacy, coordination with community partners, crisis intervention, client and community education, excellent internal and external customer service</p> <p><b>Indian Child Welfare Program Manager/Caseworker</b></p> <p>Quileute Tribe Department of Human Services, LaPush WA</p> <p>June 2017- July 2018</p> <p>Intensive in-home intervention, targeted case management, parenting support and education, ICWA compliance, support service approval, budget monitoring, development of program policy and procedure, gathering and analyzing program data for improving program impact and outcomes; responsible for implementation of program and funding source goals and measure of achieved metrics</p> <p><b>Small Business Owner</b></p> <p>Blue Boar Burgers, Aberdeen WA</p>

July 2016- July 2018

Operations support for a small-scale restaurant, to include menu design, bookkeeping, inventory control, prep work, line cook and customer service

**Family Preservation/Independent Living Program Coordinator**

Quileute Tribe Department of Human Services, LaPush WA

April 2014 – July 2016

*Intensive in-home intervention, targeted case management, parenting and household management support and skill building, budgeting, goal setting, advocacy, crisis stabilization, college and career planning, support service approval, budget management, development of program policy and procedures, writing of case manager desk guide, responsible for grant oversight and writing to support program function, management of Independent Living grant*

**Housing Resource Specialist**

Serenity House of Clallam County, Port Angeles WA

September 2013 –April 2014

Client intake, evaluation, eligibility determination, support awards, effective communication, case management, advocacy, data entry, filing, development and maintenance of landlord relationships

**College Access Advisor**

Wichita State University

October 2012 –July 2013

Curriculum development, coordination of services, development of individual and targeted college access plans, resource connection, advocacy, goal setting in line with GEAR Up grant funding, development of collaborative relationships with community partners

**Education Bachelor of Arts**

The Evergreen State College, Olympia WA

Public Administration Track/Native American Studies

June 2010

**Associate of Arts**

Northwest Indian College, Bellingham WA

Early Childhood Education and Native American Studies

June 2004

**Licenses and Certificates**

Valid WA State Driver's License, Certified Peer Counselor, Dependable Strengths Articulation Process (DSAP) certified, Payne Learning Needs Inventory (PLNI) certified, Motivational Interviewing certificate